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Louisiana Budget Project

Position: Senior Policy Analyst

The Louisiana Budget Project conducts research and analysis of state policies and their impact on low- to moderate-income families in Louisiana. We work collaboratively with communities and partner organizations to inform policy debates across a wide range of areas – including state budget, revenue, social, and economic issues – with an eye to reducing poverty and promoting racial equity and widespread economic prosperity that allows all citizens to reach their highest potential.

Responsibilities:

The Senior Policy Analyst reports to the Executive Director. Responsibilities include but are not limited to:

Primary:

- Analyze state budget and revenue trends and proposals;
- Oversee the day-to-day work of other policy analysts;
- Build and maintain databases of budget, revenue, social, and economic data;
- Write policy briefs, blog posts, and longer research reports that include original quantitative analysis;
- Monitor and analyze state policy developments and economic trends;
- Work in a team to formulate policy solutions;
- Represent LBP in speaking engagements, stakeholder and coalition meetings, and in the media.

Secondary:

- Assist in coordination and planning of meetings and events;
- Assist with developing communications strategy and messaging;
- Assist with the analysis and development of revenue proposals.

Qualifications:

- Advanced degree in public policy, economics, sociology, political science, or a relevant field strongly preferred (professional experience in social and economic data analysis may be substituted for an advanced degree);



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- At least two years of experience as an analyst with a strong basic understanding of statistics, data management, and data reporting;
- A strong commitment to equity in all forms (e.g., racial, gender, income), and an understanding of institutionalized forms of discrimination and racism;
- Expertise in an area such as human services, health care, housing, education, tax policy or public finance; ability and willingness to develop broad expertise in other areas;
- Excellent written and oral communications skills, including the ability to communicate technical information clearly to non-policy oriented audiences both in writing and through oral presentations.
- Proficiency with Microsoft Office, especially Excel; and
- A commitment to producing high quality products and the ability work well independently, as well as with a team.

Desired Qualifications:

- Experience analyzing state budgets and taxes;
- Experience using an equity lens in research, communication, and/or outreach;
- Familiarity with the legislative process and how research, communications, and outreach work together to shape public policy debates; and
- Experience producing data visualizations using Adobe Creative Suite or other design tools.

Salary and Benefits:

The salary for this position ranges from \$50,000 to \$60,000 per year, depending on education and experience. LBP offers a benefits package that includes employee and dependent health, dental and vision coverage, a 403(b) retirement plan, vacation and sick leave.

This position is full-time and based in Baton Rouge.

How to apply:

Submit cover letter, resume and at least two (2) writing samples that showcase your writing and analytical ability via email to Jan Moller at jan@labudget.org.